



NATIONAL COALITION FOR ASIAN PACIFIC AMERICAN COMMUNITY DEVELOPMENT

Spring 2010 Internship

Deadline: Rolling basis, until position is filled

National CAPACD is seeking **undergraduate or graduate students** to work with a dynamic, progressive non-profit organization committed to **advancing the well-being of Asian American and Pacific Islander communities** through advocacy, organizing and leadership development.

Interns will have the opportunity to meet community and congressional leaders, engage in substantive research and writing, organize and/or attend local and national events, participate in AAPI social justice networks and learn about AAPIs in nonprofits and community development.

About National CAPACD

Founded in 1999, the National Coalition for Asian Pacific American Community Development (CAPACD) is the first national organization dedicated to the housing, community and economic development needs of AAPI populations. Our mission is to be a powerful voice for the unique community development needs of AAPI communities and to strengthen the capacity of community-based organizations (CBOs) to create neighborhoods of hope and opportunity.

Description

Interns will gain substantive, hands-on experience addressing some of today's most important housing and community development issues. Interns will support National CAPACD's work, which may entail but *is not limited to* opportunities to engaging and building the capacity of community organizations across the country and planning outreach events.

Communications and New Media

National CAPACD has developed a new website and portfolio of new media tools to strengthen its advocacy work with member organizations across the country. The intern will work with the Policy team to ensure messaging for campaigns and policy working groups are enhanced by the new media tools and technology.

Planning for the Annual national Convention

Intern will play a role in supporting the Policy and Program team to prepare for the Annual national Convention, scheduled for September 2010.

Development/Fundraising and Administrative Support

Intern will support the development/fundraising/administrative arm of the organization's operations to ensure database for the organization is comprehensive and accurate to reflect the organization's 110 member organizations.

Qualifications

Candidates must be committed to serving low-income AAPI communities and enrolled in an academic program at a college or university. Excellent verbal and written communication skills, strong analytical ability, and research experience are desired.

A completed application, cover letter, resume, writing sample, and letter of recommendation will be received until the position is filled. Emailed applications accepted.

Please send application to:

vickie@nationalcapacd.org or
National CAPACD
1628 16th Street NW, 4th Floor
Washington, DC 20009

For more information about National CAPACD, visit www.nationalcapacd.org.



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Name: _____ Date: _____

Current Address: _____

Permanent Address: _____

Home Phone: _____ Current Phone: _____

Email: _____

School: _____

Circle One: Freshman Sophomore Junior Senior Graduate

Major(s): _____

Areas of Interest: _____

Dates Available: _____

Will you be receiving academic credit for the internship? Yes ____ No ____

Materials Required:

- Completed Application
- Cover letter describing what you anticipate to gain from this internship and how this internship will complement your career goals
- Resume
- Writing Sample (limit: 2 pages, 12 point, double spaced)
- One letter of recommendation

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For questions or additional information, contact Vickie Asato, at (202) 223-2442 or vickie@nationalcapacd.org. Visit our website www.nationalcapacd.org for more information about National CAPACD.