



## 2024 Building CAPACD Convention COVID-19 Safety Requirements

We look forward to coming together and connecting in person this year in Chicago. Your health and safety are our top priorities at the 2024 Building CAPACD Convention. Please familiarize yourself with our revised policies and guidelines to ensure a safe event experience for all.

### **Indoor/Outdoor masking**

**National CAPACD requires masking while in any indoor spaces at the JW Marriott Chicago, on a mobile tour, or at the reception, unless you are eating, drinking, or presenting. Please promptly put your mask back on once you've finished eating, drinking, or presenting.**

To ensure the safety of all participants, we recommend well-fitted N95, KN95, KF94, or FFP2 masks, not a plain surgical mask, because [research](#) demonstrates these are much more effective at reducing the transmission of COVID-19 and other illnesses. **We will do our best to ensure masking is the norm at our Convention**, including having National CAPACD staff reiterate the request, posting it in writing, and keeping a limited supply of extra masks at registration. Staff or other National CAPACD representatives may also remind you to put on your mask if you are not wearing it. This accountability measure ensures we are all doing our parts to keep each other safe.

Please mask outdoors as you feel comfortable, being mindful of the size of crowds in your surroundings.

### **Proof of vaccination**

Proof of vaccination is not required. However, we still require participants to be fully vaccinated with one booster. Per [CDC guidelines](#), we also strongly encourage participants to get an updated 2023-2024 vaccine. By attending the Building CAPACD Convention, you are honoring the COVID-19 attestation you completed on the 2024 Building CAPACD registration form.

### **Symptoms and testing**

National CAPACD advises any participant who has tested positive for COVID-19 within five days of the event, is in isolation or quarantine, and/or has symptoms of COVID-19 against attending the Building CAPACD Convention.

If you are experiencing symptoms of COVID-19 upon arrival, and before checking into the Convention, please take an at-home COVID-19 test. We will not require testing on-site, though National CAPACD will have a limited number of self-tests available at registration for those who are sick or showing symptoms of illness. Participants are still encouraged to bring their own tests.

If you experience any symptoms of illness during the event itself, such as a fever, cough, or shortness of breath, we kindly request that you do not attend the 2024 Building CAPACD Convention, and notify us at [events@nationalcapacd.org](mailto:events@nationalcapacd.org). You will be able to return upon

confirmation of a negative result from a rapid COVID test.

### **COVID reporting**

If you test positive, please immediately self-isolate, email [events@nationalcapacd.org](mailto:events@nationalcapacd.org), and wear a mask in shared spaces until you are able to safely make your way home. Please do not attend the 2024 Building CAPACD programming if you are sick. Please consult a healthcare professional for further guidance. National CAPACD will fully refund the registration fee (if paid) for any participant who tests positive upon arrival and before checking in. We cannot cover any additional costs incurred by the participant (i.e., meals in isolation and extended hotel accommodations).

National CAPACD will partially refund the participant's registration if a participant tests positive after official programming begins.

### **Engagement**

During check-in, participants will mark their name badge with a green, yellow, or red sticker denoting individual safety requests related to distancing. Please take special notice of the colored stickers when you interact with participants, as we want to ensure we are mindful of each participant's needs, comfort levels, and health considerations.

- Red = Please keep your distance;
- Yellow = Let's figure it out together;
- Green = I'm comfortable with hugs and handshakes.

### **Sessions**

During each session, we will provide disinfectant wipes and hand sanitizer in the room. Please feel free to use these wipes and hand sanitizer to sanitize your hands or the space where you are sitting.

### **Medical and religious exemptions**

Participants with medical and religious exemptions to the COVID-19 vaccine and booster will be given reasonable accommodations. Please notify [events@nationalcapacd.org](mailto:events@nationalcapacd.org) if a religious or medical exemption applies.

By adhering to these guidelines, we aim to create a safe and inclusive environment for all participants at the 2024 Building CAPACD Convention. We will adjust our protocols and requirements according to any external changes and communicate timely updates. Your cooperation is greatly appreciated as we work together to ensure the well-being of our community.